Visit report template for the trainee

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| **General information** |  |  |
| Module name: | Offered by: | Date: |
|  |  |  |
| **Your reaction** |  |  |
| Did the training content meet your expectations? | Yes | No |
| How would you rate the quality of the training?  (1 = unacceptable and 5 = outstanding) | 1 2 3 4 5 | |
| Was the mix of presentations and activities suitable? | Yes | No |
| How would you rate the quality of the instructor?  (1 = unacceptable and 5 = outstanding) | 1 2 3 4 5 | |
|  |  | |
| **Your learning and results** |  | |
| Did you learn anything new? | Yes | No |
| Was the training relevant to your needs?  (0 = irrelevant and 5 = highly relevant) | 1 2 3 4 5 | |
| Was the course practical and/or easy to apply? | Yes | No |
| Would participants recommend the training to colleagues? | Yes | No |
| Was the content clearly presented? | Yes | No |
| Did the course have a clear structure? | Yes | No |
|  |  |  |
| Do you have any suggestions to improve this course? | | |